



Street Department Laborer

Street Department

JOB SUMMARY

To perform various duties as instructed relating to the maintenance of Dallas roads and drainage systems. Work tasks include: street sweeping, cleaning and repair of catch basins, installing street signs, traffic control, tree trimming, ditch maintenance, snow plowing and salting. Equipment necessary to be operated to include said duties include pickup trucks, small and large dump trucks, various salting equipment, chain saws, brush chippers and street sweeper. Other work tasks includes assisting other departments such as required.

MAJOR DUTIES

- Operate light and heavy trucks, snowplows, street sweeper, backhoe, tractor and other contractor and power drive equipment.
- Operate backhoe, tractors, pumps, air compressors, leaf vacuum machine, lawn mowers, and other power-driven equipment and tools.
- Perform snow removal activities. (Power equipment and manually)
- Repair catch basins, curbs, sidewalks, outfalls, driveways and other structures.
- Repair and patch streets. Pothole patching, raking asphalt, ability to follow grades.
- Assist in maintaining public buildings.
- Install, repair and replace traffic, street and other signs.
- Maintaining public roadways to ensure the safety of the motoring public
- Service general equipment.
- Perform varied landscaping and grounds maintenance work. Pruning of trees/shrubs; chip brush.
- Expected to deal with the public and coworkers in a courteous and respectful manner and perform duties in a safe and efficient manner.
- Cleaning catch basins, stabilizing pipe outfalls.
- Drainage pipe installation and trench work.
- Traffic direction, work zone safety

KNOWLEDGE REQUIRED BY THE POSITION

- Reasonable knowledge of work methods, practices and procedures involved in a variety of public works construction, maintenance and repair activities.
- Reasonable knowledge of street, sidewalk, water line, sewer line, buildings and grounds maintenance work.
- Reasonable knowledge of the operation of trucks and other automotive and power-driven equipment and tools.
- Ability to perform heavy manual labor under all types of weather and other conditions.
- Ability to understand and follow verbal and written instructions.
- Familiarity with streets and other locations in the City.
- Physically active and strong.
- Ability to work effectively with other employees and the public.
- Be generally available for off-hour emergencies and weekends on call.
- Ability to work under emergency conditions winter and summer up to 24 hours per day.
- Basic computer knowledge
- Some experience in variety of public works equipment operation, maintenance, construction and repair tasks.

SUPERVISORY CONTROLS

Works under the immediate supervision of the Street Foreman.

GUIDELINES

Guidelines include task specific standard operating procedures (SOP's), established Best Management practices, and local, state, and federal rules and regulations. Also use the MUTCD (manual for uniform traffic control devices). These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of maintaining City streets. Keeping them safe and passable.
- The purpose of this position is to maintain compliance with Georgia State traffic laws while operating the facility in the most efficient manner. Successful performance helps ensure compliance and lower operating costs.

CONTACTS

- Contacts are typically with the Public Works staff including the superintendent and maintenance staff, general public, vendors, outside contractors, and other City departments.
- Contacts are typically to give or exchange information; to resolve problems; to coordinate repairs & maintenance; seek or provide assistance to other City departments.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, or walking. The employee frequently lifts light and heavy objects, listens to equipment for operational sound variances, and sense of smell for biological process issues.
- The work is typically performed outdoors and is often required to be performed in inclement weather conditions. The employee is exposed to bio-hazard material, industrial chemicals, engulfment hazards, dust, dirt, and grease.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position.
- Possession of a valid driver's license issued by the State of Georgia.